

ST. PAUL'S FOUNDATION (EDMONTON)

Grant Guidelines

Who We Are:

Funds have accumulated in St. Paul's Foundation (Edmonton) through the ownership, operation and subsequent sale of low-rental apartment buildings. The Foundation is a registered public foundation; its members are the members of the congregation of St. Paul's United Church in Edmonton. Please see our history on our web site.

Our Purpose:

Our purpose is to provide or support housing and/or shelter for people in need.

Who Should Apply:

Applications are only accepted from organizations that have a Charitable Registration Number from Canada Revenue Agency before applying for a grant, and who have a need that is consistent with the purposes of the St. Paul's Foundation.

When to Apply:

Grants are made twice yearly. Proposal **deadlines** are February 28th and August 31st (or last business day of applicable month). Applications must be at the St. Paul's Foundation's office by that time. Grants are normally paid within two months after the proposal deadlines.

St. Paul's Foundation

What We Fund:

St. Paul's Foundation awards grants to organizations that provide or support housing and/or shelter for people in need.

Projects that have been of particular interest are ones that support youth and women's shelters, low income building initiatives, housing for people with disabilities in the *Greater Edmonton* area.

In assessing requests, St. Paul's Foundation looks for specific projects from organizations that show fiscal responsibility, have a committed volunteer board, represent the community they serve and have the capacity to carry out the work. Applicants must demonstrate how their project will benefit the community.

Grants are limited to one per fiscal year to a single organization.

What We Do *Not* Fund:

Grants are not available for partisan political purposes or direct religious activities. Grants are not normally given for on-going operating costs, deficit funding, programming salaries, annual funding drives, travel or conferences.

St. Paul's Foundation

How to Apply:

1. The application form may be submitted electronically to:

foundation@stpaulsunited.org

The supporting documents may be submitted electronically or by paper copy. Please include with your Grant Application, **two** copies of the following information:

- A list of previous grants received from St. Paul's Foundation. Have you submitted a final report for these grants?
- Most recent audited Financial Statements and Annual Report.
- Current year's revenue/expense budget for your organization.
- The most current internal financial statements (year-to-date).
- A photocopy of a void receipt, showing your Canada Revenue Agency Charitable Registration Number.

Or

2. Two copies of the application and supporting documents may be submitted in paper copy.

Where to Apply:

Grant applications should be submitted ***in duplicate*** to:

St. Paul's Foundation (Edmonton)
11526 - 76 Avenue
Edmonton, AB T6G 0K7

St. Paul's Foundation

Grant Awards Are Final:

Applicants are asked not to make private solicitations to members of the St. Paul's Foundation (Edmonton) St. Paul's United Church Board or the Allocation Committee.

Successful applicants will be expected to give public recognition to the St. Paul's Foundation. Successful applicants must provide a written final report on the project funded.

All information received will be considered confidential and will not be shared without the written permission of the applicant. A list of the organizations who receive grants each year and the amount of the grant will be listed in the Annual Report of the St. Paul's Foundation.